

# Privacy Policy

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At SRD, we have been developing our contract research organization services following the mission of contributing to people's health improvement through our support to the Research & Development activities of healthcare-related companies.

Since that is our corporate social responsibility, we are taking all the appropriate measures to ensure the safety of the information that we were provided with, in particular during the management of this information. This policy has been established to protect the personal information we held. All SRD staff members carry out their duties in line with it and with a clear understanding of its importance.

## 1. Compliance with Laws and Regulations

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We comply with all relevant laws and regulations on personal information protection.

## 2. Collection, Use and Disclosure of Personal Information

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We obtain personal information through fair and lawful means and use it only for the purposes for which it was collected. In addition, we follow our own stringent in-house regulations when handling personal information.

## 3. Management of Personal Information

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We take all the necessary security measures to safeguard personal information against unauthorized access, modification or loss.

## 4. Maintenance and Continuous Improvement of Compliance Program

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As we are regularly holding training sessions, all of our staff members understand and they are maintained at a high level of understanding about the importance of personal information protection. We also enforce policies about the appropriate use of this information, and we are continuously reassessing and improving our administrative systems and the management of these systems.

Established April 1<sup>st</sup>, 2005  
SRD Co., Ltd.  
President Tadashi Inagami